

Malvern Housing Trust

MINUTES

Wednesday, 19 February 2020, 7.00 pm

Denise Reynolds' home, 29 Matthias St, Darfield

Present: Philip Baldwin (Chair), Reg, Dave, Denise, Virginia

Apologies: Keith (for lateness), Susan Baldwin

1. **Welcome and prayer:** Philip

2. **Minutes**

Moved: That the minutes of the 15 January 2020 meeting be accepted as a true and accurate record.

Reg, Dave

CARRIED

3. **Matters arising from the minutes**

Charities Registration

- acknowledgement to become a registered charity received 17 February 2020
- registration process takes up to 12 weeks, or longer if the application is complex or further information is required

Banking progress No reply from Kiwibank CEO to Dave's letter
Virginia's attempts to bypass Reville haven't worked
making applications to various funding agencies

Housing survey progress:

- results from Probus, 3 February distribution of the questionnaire
also Waitangi Day, Trinity (Anglican & Cooperating), Baptist Church, library, Rural Women
also Sam Broughton (& Liz)
- some copies have been emailed and returned
- other "targets": Bowls, Garden, Lions, golf, etc.
- Reg and Dave are analysing results
- Survey Monkey upload hasn't been done yet

North Terrace properties: Reg's follow up with Michael Heywood SDC

Community Board: results from presentation 27 January

- **unanimous** vote of support for our proposal to manage the three houses
- we need a business plan for the management application
- our CHP application would come later

Business Plan and partnering with Vision West

Virginia: a local launch event, invite local charities, publicise survey results
we need a definite plan to "launch"

Meeting with Bernard Duncan, Chair of Haunui Trust

meeting at the Library on Thurs, 2 April or Tues, 31 March
these dates don't work for Bernard—he will be overseas

5. **General Business**

Philip still has to connect with Evan Frew re: working with SDC, etc.

Fund Raising

Moved: That we apply to Malvern Lions Club for \$5,000 to cover:

Survey costs/software/analysis \$2000

Website development \$3,000

Virginia, Keith

Moved: That we apply to COGS for \$12,000 to cover:

Accounting software (MYOB p.a.) \$760

Advertising \$5,000

Volunteer expenses/phone/petrol \$1,000

Gala fundraising event \$5,000

Virginia, Keith

Moved: That we apply to Pub Charities for \$5,000 to cover:

Architect fees \$5,000

Virginia, Keith

Moved: That we apply to Four Winds for \$5,000 to cover:

Virginia, Keith

6. Action Points

7. Next Meeting:

Adjourned: p.m.